



Part-Time Morning Library Assistant (NP)

Part-Time Morning Library Assistant (NP): Mid-Plains Community College is now accepting applications for the position of Part Time Library Assistant (mornings) located in NP. Major responsibilities include: frontline library clerical support, student assistance with library functions including computers, technology, research, and circulation. Candidates should be well versed in technology and library procedures, customer service and student support. Associate's Degree preferred.

About us: Mid-Plains Community College, a legislatively designated 18-county district in West-Central Nebraska, is a comprehensive, open access, public, two-year community college system that offers associate degrees, diplomas, and certificates. MPCC consists of three main campuses, one located in McCook, Nebraska and two located in North Platte, Nebraska. Additionally, there are campus sites in Broken Bow, Imperial, Ogallala and Valentine with satellite classrooms located throughout the Area.

Qualifications: Associate's Degree preferred. The ideal candidate will excel in library operations, customer service, and student support. Experience in education or public or school libraries is preferred. We are looking for someone who is a team player, organized, and well versed in library technology and student service.

Application Instructions: Applications will be accepted until the position is filled. To guarantee consideration, application materials must be received by February 11, 2019. Send a (1) letter of interest, (2) current resume, (3) a completed MPCC application form (available at www.mpcc.edu) and (4) Unofficial transcripts to MPCC Human Resources, 1101 Halligan Drive, North Platte, NE 69101. Fax: 308-534-5770 or email humanresources@mpcc.edu **Only complete application packets will be considered.**

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