



Assistant Director for Housing – Student Engagement.

MCC Student Life: is accepting applications for a full-time Assistant Director for Housing – Student Engagement. Responsibilities include, but are not limited to: coordinate student organizations and student activities initiatives; marketing and communication using various platforms including social media; housing front desk and on-call responsibilities; administrative support to the Area Dean of Student Life; coordinate Student Life special events; manage the Student Activities budget; collaborate with MPCC offices; and provide quality customer service. This is a live-on campus position. This position is accompanied by our full benefits package, details available at www.mpcc.edu

About us: Mid-Plains Community College, a legislatively designated 18-county district in West-Central Nebraska, is a comprehensive, open access, public, two-year community college system that offers associate degrees, diplomas, and certificates. MPCC consists of three main campuses, one located in McCook, Nebraska and two located in North Platte, Nebraska. Additionally, there are extended campus sites in Broken Bow, Imperial, Ogallala and Valentine with satellite classrooms located throughout the Area. North Platte Community College is located in North Platte, Nebraska, a city of approximately 24,000 in rural southwestern Nebraska along the I-80 corridor.

Qualifications: Strong written and verbal communication skills, proficient in MS Office, provide exemplary customer service, and work independently and with a team. Experience in student event planning a plus. This position includes occasional work hours in the evening and weekend on call time and duties. Minimum of Associates Degree required, Bachelor's Degree preferred.

Application Instructions: Applications will be accepted until the position is filled will be reviewed upon receipt. To guarantee consideration, application materials must be received by **June 20, 2018**. Applicants should send a completed MPCC application form (available at www.mpcc.edu) to MPCC Human Resources, 1101 Halligan Dr., North Platte, NE 69101. Email: humanresources@mpcc.edu Fax 308-534-5770. *Only complete applications will be considered.*

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