



Area Career Placement Coordinator

Area Career Placement Coordinator: Mid-Plains Community College is now accepting applications for the position of Area Career Placement Coordinator. This position will be located in North Platte but will serve the entire 18-county area. Major responsibilities include: provide employment services to MPCC students, build and maintain area employer relations, provide employment development of MPCC students, connect students and faculty to potential employment opportunities and team with other college departments to provide employment related services to students and patrons.

About us: Mid-Plains Community College, a legislatively designated 18-county district in West-Central Nebraska, is a comprehensive, open access, public, two-year community college system that offers associate degrees, diplomas, and certificates. MPCC consists of three main campuses, one located in McCook, Nebraska and two located in North Platte, Nebraska. Additionally, there are campus sites in Broken Bow, Imperial, Ogallala and Valentine with satellite classrooms located throughout the Area.

Qualifications: The ideal candidate will excel in customer service, effectively communicate with students, faculty, and staff, build relationships with partners in the community, and demonstrate the ability to be an excellent teammate, and maintain a positive attitude. We are looking for someone who is organized, detail oriented, as well as a dynamic leader. A minimum of a Bachelor's Degree in Education, Human Services, Public Relations, Marketing or a related fields is required. Experience in teaching, workshop facilitation, public speaking and strategic and event planning is helpful.

Application Instructions: Applications will be accepted until the position is filled. To guarantee consideration, application materials must be received by February 11, 2019. Send a (1) letter of interest, (2) current resume, (3) a completed MPCC application form (available at www.mpcc.edu) and (4) Unofficial transcripts to MPCC Human Resources, 1101 Halligan Drive, North Platte, NE 69101. Fax: 308-534-5770 or email humanresources@mpcc.edu **Only complete application packets will be considered.**

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